

CHILD AND FAMILY DEVELOPMENT DIRECTOR

LOCATION: Lifesong for Orphans Office, Gridley, IL

STATUS: Full-time

BENEFITS: Yes

REPORTS TO: VP Operations

WORKS CLOSELY WITH: Lifesong Leadership, International Ministry Site Leadership, Site Child and Family Development Team (CFDT), Interdisciplinary Team Professionals and Site Staff

POSITION SUMMARY:

The Child and Family Development Director will work to equip assigned Lifesong for Orphans ministry sites in awareness, knowledge, and practical application of trauma-informed best practice, family strengthening, and community development.

PRIMARY RESPONSIBILITIES:

- Assess child and family development needs of each Lifesong international ministry site and serve them as you become aware.
- Assist site directors to identify and develop strong CFDTs to implement best practices in the field.
- Develop effective communication and feedback processes with site staff and site director to support ongoing relationships with leadership, CFDT staff and Interdisciplinary Team Professionals.
- Be an avid learner of all trauma-informed best practice, family strengthening, community development, and related topics. (i.e. trauma, global child welfare, attachment, child development)
- Coach Child Development and Strong Families Teams, along with other related ministry staff or ministry partners, before and after training as needed/requested, . (i.e. TBRI parent coaching with Student Life House Parents, 4-part pledge goal planning with site directors, trauma competent care strategies for children's home directors.)
- Participate in and/or facilitate regular book club discussions.
- Participate in a coaching role in monthly or quarterly Communities of Practice forums.
- Participate in visits to observe how trauma-informed care is being implemented at the site, assess site's trauma-informed practices and policies, provide site-specific identified trainings, and support and train all site CFDT members and all affiliate trainers.
- Develop outcome measurement systems to identify gaps in and progress made with child and family development.
- Integrate Lifesong for Orphans ministry values into all staff interactions with a trauma-informed approach.

SECONDARY RESPONSIBILITIES:

- Assist in the creation and implementation of curriculums utilized for teaching and growing our sites in Biblical-based trauma-informed family strengthening and community development best practices.
- Conduct regular coaching calls with all assigned staff working through the CFDT training and professional development plan.
- Travel to assigned ministry site as needed to assist with CFDT trainings.

REQUIRED EDUCATION AND EXPERIENCE:

- 4-year university degree
- Experience in the child development or child welfare fields
- Experience as a trainer preferred
- Professional development coaching or mentoring experience preferred

REQUIRED SKILLS AND ABILITIES:

- Have a clear understanding of and commitment to Lifesong for Orphan's mission and vision.
- Adhere to and share the Lifesong for Orphan's Statement of Faith, Cultural Values, and Standards of a Staff Member.
- Operate with basic competency in Microsoft Office and Google Apps.
- Excellent communication and public speaking skills
- Highly relational
- Strong written and verbal communication skills.
- Administrative and detail-oriented.
- Problem solving skills.
- Adaptive thinker.
- Cultural sensitivity.
- A team builder with strong leadership and management skills.
- Ability to collaborate in an international setting.
- Ability to work cooperatively and contribute as a team player
- Creole, French or Spanish language skills preferred.

PHYSICAL REQUIREMENTS:

- Prolonged periods of sitting at a desk and working on a computer.
- Must be able to lift up to 15 pounds at times.
- Ability to travel internationally up to 15% of the year.

This job description is intended to convey essential information about the scope and requirements of the position. It is not intended to be an exhaustive list of qualifications, skills, duties or responsibilities associated with the role. Staff may be assigned tasks other than those specifically listed in this description in order to further the goals of the role or of the organization.

Serious applicants should complete the initial application form at lifesong.org/job-board. No calls please.

