



# EXECUTIVE LIAISON, LIBERIA

**STATUS:** Full-time Missionary

**LOCATION:** Buchanan City, Liberia | Psalm 82:3 Mission

**PAY:** Support Raised

**BENEFITS:** Yes

**REPORTS TO:** Psalm 82:3 Mission Board of Directors

Lifesong is partnering with Psalm 82:3 ministries. Psalm 82:3 is more than a stand-alone orphanage, our mission includes a 50-acre self-sustaining village with a church, a school, and a care center for widows and elderly, a therapy and medical clinic and 25 acres of agriculture for sustenance and revenue.

## JOB DESCRIPTION

Partner and equip the Liberian staff with financial accountability and organizational structure as we develop a 50 acre self-sustainable orphanage and community center in Buchanan City, Liberia.

## PRINCIPLE RESPONSIBILITIES

- Financial Structure- Training Liberian leaders best methods for receipting, reporting, and keeping record of accurate details.
- Organizational Structure- Work directly with the Program Director to establish specific goals, timelines, proposals, budgets, and quarterly in-country meetings
- Coordinate with the Liberian government in regards to orphanage, staff, placements, and adoptions
- Developing detailed plans for sustainable agriculture and future building projects
- Developing and maintaining sustainable business through micro-loans
- Mentoring staff members spiritually through monthly prayer meetings, counseling, and Bible studies

## QUALIFICATIONS

- Follower of Jesus Christ
- Detail-oriented
- Strong knowledge of Microsoft Office products and Quickbooks
- Strong communications skills in English
- Desire to see the ministry stay strong and healthy from a foundational standpoint
- Attend Missionary Training and apply the cross-cultural skills learned there

## HOW TO APPLY

Submit a cover letter and resume through the application form on [lifesong.org/about/job-board](https://lifesong.org/about/job-board)

*Please be sure to highlight the following in your cover letter or resume:*

- Explain a little why you feel led to serve cross-culturally?
- What cross-cultural experiences have you had?
- What background, special skills, ministry experience do you have (fluency in other languages)?
- Tell about your faith journey/personal testimony.
- Any other information that may help us as we pursue candidates.

**Additional inquiries about this position can be emailed to Shane McBride at [shane@lifesong.org](mailto:shane@lifesong.org).**

BRINGING JOY & PURPOSE TO ORPHANS

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