



# ACCOUNTING CLERK

**STATUS:** Part Time (15-20 hours/week)

**LOCATION:** Lifesong for Orphans offices, Gridley, IL

**BENEFITS:** No

## JOB DESCRIPTION:

Lifesong is looking for a part time (15-20hrs/week) accounting clerk to help process donations and other basic book keeping functions. Candidates need to have a strong attention to detail and be of high integrity. The position, initially temporary with the potential to become long term, will work out of the Lifesong office in Gridley. Resumes can be submitted to [kory@lifesong.org](mailto:kory@lifesong.org).

